

NORTH PROVIDENCE SCHOOL COMMITTEE SPECIAL MEETING

February 6, 2008

The North Providence School Committee met on February 6, 2008 at 5:00 p.m. in the Library at the High School to discuss the Insurance Claims Procedure. Members present were Chairman Martinelli, Mrs. Reall, Mr. DaSilva, Mr. Marciano, Mr. Iannetta, and Mr. Palmieri. Also present was Superintendent Ottaviano, Mr. Milazzo, and Attorney McAllister.

Motion by Mr. Marciano, seconded by Mr. DaSilva and carried to go into Executive Session for the purpose of discussing the Claims Procedures.

The meeting reconvened at 5:40 p.m. Chairman Martinelli began by saluting the flag. Next was a moment of silence.

Chairman Martinelli turned the meeting over to Superintendent

Ottaviano for purposes of making a proposal regarding the procedure for insurance claims. He asked Mayor Lombardi and Mr. Gesualdi to come to the podium for questions. Superintendent Ottaviano recommended that in keeping with the responsibilities and duties of the School Department in dealing with insurance claims, when a call comes in, Mr. Milazzo will notify the Trust immediately and the Trust will notify Mr. Gesualdi as a liaison. We will still follow the same protocols and procedures in compliance with the insurance Trust.

Mayor Lombardi asked who gets the call first? Superintendent Ottaviano explained that Mr. Milazzo gets the call and contacts the insurance company and whoever needs to be contacted if it is an emergency, such as a flood. When the insurance company is notified, they will contact Mr. Gesualdi as a liaison to the Town. Mayor Lombardi spoke about incidents in the past and felt that they were not handled right. He felt that it is not about the Mayor's Office and the School Department. He felt that the Trust should be hiring the contractor, not the Town. Chairman Martinelli explained that he understands that the Mayor wants all the claims for the Trust to go through Rocco Gesualdi. He felt that the proposal submitted by the Superintendent accomplishes the objective. He added that Mr. Gesualdi will be involved in every single claim. The Committee feels that Mr. Milazzo and Mr. Gesualdi will be able to handle this together. Mrs. Reall commented that the Committee is trying to cooperate with the Mayor's Office. She also spoke about the Trust Report and the fact that some of the items in the report have been explained to the

Committee and they are satisfied. Mr. DaSilva stated that he does not have a problem with everyone getting involved as long as the job gets done. Mr. Marciano asked for clarification on what happens if there is an emergency call at 2:00 a.m. He said that his understanding is that Mr. Milazzo gets a

N. PROV. SCHOOL COMMITTEE SPECIAL MEETING – FEBRUARY 6, 2008 PAGE TWO

call, he notifies the Trust, and the Trust notifies Mr. Gesualdi. He felt that it is important for the Mayor’s office to understand that there are decisions that need to be made immediately in an emergency situation and that it is Mr. Milazzo’s responsibility to get someone to the job site immediately in an emergency, such as a flood. The Mayor suggested that perhaps his office could be asked and that Mr. Milazzo could hold off and maybe the Town could use their resources. Mr. Iannetta also asked for clarification. His understanding is that Mr. Milazzo will contact the Trust and the Trust will contact Mr. Gesualdi. He asked the Mayor if it is his opinion that he feels that the Trust

should make the decision. He added that if it is an emergency in the middle of the night, he feels that it is Mr. Milazzo's responsibility to get someone immediately onsite to fix the problem. Mayor Lombardi felt that in the past, some jobs were called an emergency in order to hire a certain contractor. Mr. Iannetta explained that he is looking forward to working with the Mayor's office to get it done. Mr. Palmieri felt that the first issue that comes up will be an issue. The Mayor said that if it is an emergency, Mr. Milazzo will have to do whatever is necessary. The Mayor explained that he wants the School Department to use the Town services whenever possible. Mrs. Reall stated that if there is an emergency, someone has to be called right away. Mr. DaSilva added that what would be considered an emergency for a municipal building may be different from a town building. Also, all the contractors on the School Department approved list are on the State list and receiving prevailing wages. The School Department must have wide latitude with respect to what an emergency is. However, he felt that the sharing of resources is very important. Chairman Martinelli stated that for the sake of clarification, Mr. Gesualdi will receive concurrent notification at the same time that it becomes a Trust issue. In the case that it becomes an issue that cannot be decided by Mr. Milazzo and Mr. Gesualdi, the matter will be referred to the Superintendent and she will make the decision. Mayor Lombardi stated that all the Town Departments are using a centralized claims system through the Mayor's Office and that it is not just the School Department being asked to centralize the claims procedure. He added that it is the Trust that suggested that all

the claims be centralized. Chairman Martinelli explained that there is no vote that needs to be taken regarding the procedure for insurance claims because it is a procedure that is being implemented by the Superintendent.

Motion by Mr. Marciano, seconded by Mr. Iannetta and carried to adjourn the meeting at 6:10 p.m.

Respectfully submitted,

Ronald Iannetta